

INTERNAL AUDIT CHARTER

Audit Committee - 28 March 2023

Report of: Audit Manager

Status: For Consideration

Also considered by: None

Key Decision: No

Portfolio Holder: Cllr. Matthew Dickins

Contact Officer: Jennifer Warrillow, Ext. 7053

Recommendation to Audit Committee: That the Internal Audit Charter, at Appendix A to the report, be approved.

Reason for recommendation: In accordance with Public Sector Internal Audit Standards, the Internal Audit service is required to implement and maintain a Charter, defining its purpose, authority and responsibility.

Introduction and Background

- 3.1. The [Public Sector Internal Audit Standards](#) are mandatory for all Internal Audit functions. These Standards, based on the mandatory elements of the International Professional Practices Framework (IPPF) of the Global Institute of Internal Auditors (IIA), are intended to promote further improvement in the professionalism, quality, consistency and effectiveness of internal audit across the public sector.
- 3.2. The Council's Internal Audit Charter, at Appendix A to the report, applies the Standards and describes how internal audit will add value to the Council and the nature of the services it provides. The Charter also establishes the internal audit partnership's position within the Council, including reporting lines, as well as authorising access to records, personnel and physical properties relevant to performing engagements.
- 3.3. The Charter should be reviewed periodically to ensure it remains relevant to the needs of the Council. The Board is required, through its Terms of Reference, to consider and approve the Charter.
- 3.4. There are minimal changes to the charter, however, the IIA are currently undertaking a consultation on major changes to the Standards. The new Standards will be released at the end of this calendar year and become effective 12 months after their release date. Therefore, we will look to further review and refresh the Charter based upon the same timeline.

Other options Considered and/or rejected

None

Key Implications

Financial

There are no direct financial implications associated with this report.

Legal Implications and Risk Assessment Statement.

Under the Accounts and Audit Regulations, the Council is required to maintain an adequate and effective system of internal audit.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Conclusion

Members are asked to approve the Internal Audit Charter.

Appendices

Appendix A - Internal Audit Progress Update

Background Papers

[Internal Audit Plan 2022/23](#)

Jennifer Warrillow

Audit Manager